2024 ANNUAL REPORT PRAIRIE CENTER METROPOLITAN DISTRICT NO. 2

As required by the Second Amended and Restated Service Plan of the above-referenced District approved by the City of Brighton on November 4, 2008, and by Section 32-1-207(3)(c), C.R.S., the following report of the activities of Prairie Center Metropolitan District No. 2 (the "District") from January 1, 2024 to December 31, 2024 is hereby submitted.

- A. <u>Boundary changes made</u>: No boundary changes were made or proposed during 2024.
- B. <u>Intergovernmental Agreements entered into or terminated</u>: The District did not enter into or terminate any Intergovernmental Agreements in 2024.
- C. <u>Access information to obtain a copy of rules and regulations adopted</u>: Copies of the rules and regulations of the District, if any, may be accessed on the District's website: https://prairiecentermd.colorado.gov.
- D. <u>Summary of litigation involving the District's public improvements</u>: There is no litigation of which we are aware, currently pending or anticipated, involving the District.
- E. <u>Status of the District's construction of public improvements</u>: There was no construction of public improvements completed during 2024.
- F. <u>Conveyances or dedications of facilities or improvements, constructed by the District, to the City of Brighton</u>: No facilities and improvements were dedicated and accepted by the City of Brighton in 2024.
- G. Final assessed valuation of the District for the reporting year: \$320.
- H. <u>Current year's budget</u>: A copy of the District's 2025 budget is attached hereto as **Exhibit A**.
- I. Audited financial statements for the reporting year (or application for exemption from audit): The District is currently exempt from audit, pursuant to Section 29-1-604, C.R.S. A copy of the 2024 Application for Exemption from Audit is attached hereto as **Exhibit B**.
- J. Notice of any uncured events of default by the District, which continue beyond a ninety (90) day period, under any debt instrument: To our knowledge, there are no uncured events of default by the District which continue beyond a ninety (90) day period.
- K. Any inability of the District to pay its obligations as they come due, in accordance with the terms of such obligations, which continues beyond a ninety (90) day period:
 To our knowledge, the District has been able to pay its obligations as they come due.

- L. <u>Certification of the District Manager that all bid documents issued by the District during the applicable reporting period comply with the provisions of the laws of the State:</u> No bid documents were issued by the District during the reporting period.
- M. <u>Amount of debt, if any, issued during the applicable reporting period</u>: No debt was issued by the District during the reporting period.
- N. <u>Description of issues, if any, that required dispute resolution or coordination during the applicable reporting period pursuant to the procedures set forth in the Administrative Plan:</u> There were no issues that required dispute resolution or coordination during the reporting period.
- O. <u>Current Administrative Plan, which includes contact information for the District's administrative personnel</u>: The current Administrative Plan is attached hereto as **Exhibit C.**

EXHIBIT A 2025 BUDGET

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 2

ANNUAL BUDGET

FOR THE YEAR ENDING DECEMBER 31, 2025

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 2 GENERAL FUND 2025 BUDGET

WITH 2023 ACTUAL AND 2024 ESTIMATED For the Years Ended and Ending December 31,

1/2/25

	<i>-</i>	ACTUAL 2023	ESTIMA 2024		BUDGET 2025	
BEGINNING FUND BALANCES	\$	-	\$	-	\$ -	
REVENUES						
Total revenues		-		-	-	_
Total funds available	-	_		-		
EXPENDITURES						
Total expenditures		-		-	-	_
Total expenditures and transfers out requiring appropriation		-		-	-	
ENDING FUND BALANCES	\$	-	\$	-	\$ -	

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 2 PROPERTY TAX SUMMARY INFORMATION 2025 BUDGET

WITH 2023 ACTUAL AND 2024 ESTIMATED For the Years Ended and Ending December 31,

1/2/25

	ACTUAL		ESTIMATED		BUDGET	
	2023		2024			2025
ASSESSED VALUATION						
Vacant land	\$		\$	20	\$	20
Personal property		2,850		300		300
Certified Assessed Value	\$	2,870	\$	320	\$	320
MILL LEVY						
General		0.000		0.000		0.000
Total mill levy		0.000		0.000		0.000
PROPERTY TAXES						
General	\$	-	\$	-	\$	-
Budgeted property taxes	\$	-	\$	-	\$	-
BUDGETED PROPERTY TAXES						
General	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 2 2025 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

Services Provided

Prairie Center Metropolitan District No. 2, formerly Diedrichs Farms Metropolitan District (District), is a quasi-municipal corporation and is governed pursuant to provisions of the Colorado Special District Act. The District's service area is located in Adams County, Colorado. The District was formed by order and decree of the District Court for Adams County on May 14, 2002. The District was established to provide financing for the design, acquisition, installation, construction and completion of public improvements and services, including streets, transportation, drainage improvements, traffic and safety controls, park and recreation facilities, water, sewer, television relay and translator and mosquito and pest control services.

During elections held on May 7, 2002, November 2, 2004, November 1, 2005, and May 2, 2006, a majority of the District's electors authorized, in total, general obligation indebtedness of \$8,377,000,000, for the above listed facilities, intergovernmental agreements and debt refunding. Additionally, on May 2, 2006, the District's voters authorized the District to collect, retain and spend all revenues in excess of TABOR spending, revenue raising or other limitations.

The Service Plans for District Nos. 2 - 10 limit the aggregate amount of debt that they may issue together with any debt issued by District No. 1 to \$750,000,000.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Revenues and Expenditures

The District does not anticipate any financial activity in 2025.

Debt and Leases

The District has no outstanding debt, nor any operating or capital leases.

EXHIBIT B 2024 AUDIT EXEMPTION APPLICATION

EMAIL

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT
ADDRESS

8390 East Crescent Parkway
Suite 300
Greenwood Village, CO 80111-2814

CONTACT PERSON
PHONE

Prairie Center Metropolitan District No. 2

8390 East Crescent Parkway
12/31/24
or fiscal year ended:
12/31/24
or fiscal year ended:
303-779-5710

gigi.pangindian@claconnect.com

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME: Gigi Pangindian

TITLE Accountant for the District

FIRM NAME (if applicable) CliftonLarsonAllen LLP

ADDRESS 8390 East Crescent Parkway, Suite 300, Greenwood Village, CO 80111-2814

PHONE 303-779-5710

PREPARER (SIGNATURE REQUIRED)		(No exemption	on shall be granted prior to the see of said fiscal year)
SEE ATTACHED ACCOUNTANT'S COMPILATION REPORT.			2/13/2025
Dloggo indicate whether the following financial information is recorded		MENTAL CRUAL BASIS)	PROPRIETARY (CASH OR BUDGETARY BASIS)

PART 2 - REVENUES All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information. Line # Round to the nearest dollar Please use this Description space to provide Property (report mills levied in question 10-7) 2-1 Taxes: \$ any necessary explanations 2-2 \$ Specific ownership 2-3 Sales and use \$ 2-4 Other (specify): Licenses and permits 2-5 \$ 2-6 Intergovernmental: Grants \$ Conservation Trust Funds (Lottery) 2-7 \$ 2-8 Highway Users Tax Funds (HUTF) \$ 2-9 Other (specify): 2-10 Charges for services \$ 2-11 Fines and forfeits \$ 2-12 Special assessments \$ 2-13 Investment income \$ 2-14 Charges for utility services 2-15 Debt proceeds (should agree to table 4-4, column 'Issued during year 2-16 Lease proceeds Developer Advances received 2-17 (should agree to table 4-4, column 'Issued during year \$ 2-18 Proceeds from sale of capital assets 2-19 Fire and police pension \$ 2-20 **Donations** \$ 2-21 Other (specify): 2-22 \$ 2-23 \$ 2-24 2-25 \$ (add lines 2-1 through 2-25) TOTAL REVENUES 2-26

PART 3 - EXPENDITURES/EXPENSES All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information. Line # Round to the nearest dollar Please use this space to provide Administrative 3-1 \$ any necessary 3-2 Salaries \$ explanations Payroll taxes 3-3 \$ 3-4 Contract services \$ 3-5 **Employee benefits** 3-6 Insurance 3-7 Accounting and legal fees \$ 3-8 Repair and maintenance \$ 3-9 Supplies \$ Utilities and telephone 3-10 Fire/Police 3-11 \$ 3-12 Streets and highways \$ 3-13 Public health \$ Capital outlay 3-14 3-15 Utility operations Culture and recreation 3-16 3-17 Debt service principal (should agree to table 4-4, column 'Retired during year \$ 3-18 Debt service interest \$ Repayment of Developer Advance (should agree to table 4-4 3-19 column 'Retired during year' Principal 3-20 Repayment of Developer Advance Interest 3-21 Contribution to pension plan \$ Contribution to Fire & Police Pension Assoc. 3-22 \$ 3-23 Other (specify): \$ 3-24 3-25 \$ 3-26 \$ 3-27 \$ (add lines 3-1 through 3-27) TOTAL EXPENDITURES/EXPENSES \$ 3-28

If TOTAL REVENUES (Line 2-26) or TOTAL EXPENDITURES (Line 3-28) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit - <u>LONG FORM</u>".

The District has no Checking or Savings account.

	PART 4 - DEBT OUTSTANDING	G, IS	SUED	, AN	ID R	ETIR	ED		
	Please answer the following questions by marking the	e appro	priate boxe	es.		١	′es		No
4-1	Does the entity have outstanding debt? (If 'No' is checked, skip to question 4-5)								V
4-2	(If 'Yes' is checked, please attach a copy of the entity's debt repayre Is the debt repayment schedule attached? If no, MUST explaints the debt repayment schedule attached?					1			4
	The District has no outstanding debt.								
4-3	Is the entity current in its debt service payments? If no, MUS The District has no outstanding debt.	T expla	ain below:]			7
4-4	Please complete the following debt cohedule, if applicable:					,			
	Please complete the following debt schedule, if applicable: (please only include principal amounts) (enter all amounts as positive numbers)		tanding at prior year*		d during ear		d during ear		anding at ar-end
	General obligation bonds	\$	-	\$	-	\$	-	\$	-
	Revenue bonds	\$	-	\$	-	\$	-	\$	-
	Notes/Loans	\$	-	\$	-	\$	-	\$	-
	Lease & SBITA** Liabilities [GASB 87 & 96] Developer Advances	\$		\$		\$		\$	
	Other (specify):	\$	_	\$	_	\$	_	\$	_
	TOTAL		-	\$	-	\$	-	\$	-
**Subscrip	tion-Based Information Technology Arrangements	*Must	agree to prio	r year-er	nd balance				
	Please answer the following questions by marking the	e appro	priate boxe	es.		\ \ \ \ \ \	′es		No
4-5	Does the entity have any authorized but unissued debt as of		-				7		
	How much?	\$,000.00]			
	Date the debt was authorized:	· ·	See notes			1			
NEW 4-6	Is the authorized but unissued debt further limited by the ent Plan?	ity's m	ost recen	t Servi	се	J	7		
If yes:	How much?	\$	7:	50,000	,000.00]			
,	Date of the most recent Service Plan:	Ė	11/13		,	ĺ			
4-7	Does the entity intend to issue debt within the next calendar	vear?				,			7
If yes:		\$			-]			
4-8	Does the entity have debt that has been refinanced that it is	still res	sponsible	for?		J			7
If yes:		\$			_)			
4-9	Does the entity have any lease agreements?					J			7
If yes:						1	_		_
,	What is the original date of the lease?					1			
	Number of years of lease?					1			
	Is the lease subject to annual appropriation?					J			
	What are the annual lease payments?	\$				1	_		_
						J			
	Part 4 - Please use this space to provide any explanations/cor	nment	s or attach	ı sepa	rate doc	umenta	ation, if r	ieeded	i
4-5: May 7,	, 2002, November 2, 2004, November 1, 2005, May 2, 2006, and November 5, 2	024.							
	PART 5 - CASH AND	INIV	/EQTM	ENI	re				
	2000			EN	0				
	Please provide the entity's cash deposit and inves	stment	balances.				ount	1	Total .
5-1	YEAR-END Total of ALL Checking and Savings Accounts					\$	-		
5-2	Certificates of deposit	-	TOTAL CA	CU DE	DOCITO	\$	-		
			TOTAL CA	SH DE	POSITS			\$	-
5-3	Investments (if investment is a mutual fund, please list underlying	j invest	ments):						
						\$	-		
						\$	-		
						\$	-		
						\$	-		
			TOTAL II					\$	-
	TOI	AL CA	SH AND I	NVEST	MENTS			\$	-
	Please answer the following questions by marking in the appro	priate	boxes.		'es		No		N/A
5-4	Are the entity's investments legal in accordance with Section seq., C.R.S.?	24-75	-601, et.						V
5-5	Are the entity's deposits in an eligible (Public Deposit Protect depository (Section 11-10.5-101, et seq. C.R.S.)?	tion A	ct) public						V
	Deat F. If we MIJOT was this arress to								

	PART 6 - CAPITAL AND RIC	GHT-TO-I	JSE ASSE	ETS	
	Please answer the following questions by marking in the	e appropriate bo	oxes.	Yes	No
6-1	Does the entity have capital assets?				V
	(If 'No' is checked, skip the rest of Part 6)				
6-2	Has the entity performed an annual inventory of capital asset 29-1-506, C.R.S.,? If no, MUST explain:		v		
	The District has no capital assets.				
6-3	Complete the following capital & right-to-use assets table:	Balance - beginning of the year	Additions ⁴	Deletions	Year-End Balance
	Land	\$ -	\$ -	\$ -	\$ -
	Buildings	\$ -	\$ -	\$ -	\$ -
	Machinery and equipment	\$ -	\$ -	\$ -	\$ -
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
	Infrastructure	\$ -	\$ -	\$ -	\$ -
	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
	Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
	Other (explain):	\$ -	\$ -	\$ -	\$ -
	Accumulated Depreciation/Amortization (Please enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -
		*Must agree to pri	or vear-end halance		

^Generally capital asset additions should be reported as capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy

	policy. Please explain any discrepancy						
	Part 6 - Please use this space to provide any explanations/comments or a	ttach docume	ntation, if neede	d			
	PART 7 - PENSION INFORMA	TION					
	Please answer the following questions by marking in the appropriate bo	xes.	Yes	No			
7-1	Does the entity have an "old hire" firefighters' pension plan?			✓			
7-2	Does the entity have a volunteer fire fighters' pension plan?		✓				
If yes:	Who administers the plan?						
	Indicate the contributions from:		i				
	Tax (property, SO, sales, etc.):	\$ -					
	State contribution amount:	\$ -					
	Other (gifts, donations, etc.):	\$ -					
	TOTAL	\$ -					
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$ -					
	Part 7 - Please use this space to provide any explanation	s or comments	5				
	PART 8 - BUDGET INFORMA	TION					
	Please answer the following questions by marking in the appropriate boxes.	TION Yes	No	N/A			
8-1			No	N/A □			
8-1	Please answer the following questions by marking in the appropriate boxes. Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.?	Yes					
8-1	Please answer the following questions by marking in the appropriate boxes. Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.?	Yes					
	Please answer the following questions by marking in the appropriate boxes. Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution, in accordance with Section	Yes ✓					
	Please answer the following questions by marking in the appropriate boxes. Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	Yes ☑ ✓ r reported					
8-2	Please answer the following questions by marking in the appropriate boxes. Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Please indicate the amount appropriated for each fund separately for the yea (Please make sure each individual fund's appropriation agrees to how the budget w. Do not combine funds) Governmental/Proprietary Fund Name Total Appropria	Yes ✓ r reported as adopted.					
8-2	Please answer the following questions by marking in the appropriate boxes. Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Please indicate the amount appropriated for each fund separately for the year (Please make sure each individual fund's appropriation agrees to how the budget we Do not combine funds)	Yes ✓ r reported as adopted.					
8-2	Please answer the following questions by marking in the appropriate boxes. Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Please indicate the amount appropriated for each fund separately for the yea (Please make sure each individual fund's appropriation agrees to how the budget w. Do not combine funds) Governmental/Proprietary Fund Name Total Appropria	Yes ✓ r reported as adopted.					
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	PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)						
	Please answer the following question by marking in the appropriate box.	Yes	No				
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	V					
	Note: An election to exempt the entity from the spending limitations of TABOR does not exempt the entity from the 3 percent emergency reserve requirement. All entities should determine if they meet this requirement of TABOR.						
	Port 0. If no MUST use this cases to provide any explanations						

	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes.	Yes	No
10-1 If yes:	Is this application for a newly formed governmental entity? Date of formation:		V
10-2 If yes:	Has the entity changed its name in the past or current year? Please list the NEW name:		V
10-3 10-4	Please list the PRIOR name: Is the entity a metropolitan district? Please indicate what services the entity provides:	<u> </u>	
10-5	See notes section. Does the entity have an agreement with another government to provide services?		v
If yes:	List the name of the other governmental entity and the services provided:		
10-6	Has the district filed a <i>Title 32, Article 1 Special District Notice of Inactive Status</i> during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]		☑
If yes:	Date filed:		
10-7 If yes:	Does the entity have a certified mill levy? Please provide the following mills levied for the year reported (do not report \$ amounts):		7
	Bond redemption mills		-
	General/other mills		-
	Total mills		-
	Yes	No	N/A
10-8	If the entity is a Title 32 Special District formed after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain.		

Please use this space to provide any additional explanations or comments not previously included

10-4: The District was established to provide financing for the design, acquisition, installation, construction and completion of public improvements and services, including streets, transportation, drainage improvements, traffic and safety controls, park and recreation facilities, water, sewer, television relay and translator and mosquito and pest control services.

PART 11 - GOVERNING BODY APPROVAL				
	Please answer the following question by marking in the appropriate box.	Yes	No	
11-1	If you plan to submit this form electronically, have you read the Electronic Signature Policy?	v		

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signature Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following two methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

	A MAJORITY of the members of the go	
	Board Member's Name:	Michael Tamblyn
Board Member 1	I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature
	My term expires: May 2025	3/14/2023 Date
	Board Member's Name:	Richard Merkel
Board Member 2	I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature
	My term expires: May 2025	Date
	Board Member's Name:	
Board Member 3	I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature
	My term expires:	Date
	Board Member's Name:	
Board Member 4	I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature
	My term expires:	Date
	Board Member's Name:	
Board Member 5	I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature
	My term expires:	Date
	Board Member's Name:	
Board Member 6	I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature
	My term expires:	Date
	Board Member's Name:	
Board Member 7	I attest that I am a duly elected or appointed board member, and that I have personally reviewed and approved this application for exemption from audit.	Signature
	My term expires:	Date



CliftonLarsonAllen LLP claconnect.com

Accountant's Compilation Report

Board of Directors Prairie Center Metropolitan District No. 2 Adams County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Prairie Metropolitan District No. 2 as of and for the year ended December 31, 2024, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Prairie Center Metropolitan District No. 2.

Greenwood Village, Colorado

CliftonLarsonAllen LLP

February 13, 2025

EXHIBIT C ADMINISTRATIVE PLAN

ADMINISTRATIVE PLAN PRAIRIE CENTER METROPOLITAN DISTRICTS NOS. 2, 3, 4, 6, 8 AND 10¹ (REVISED: EFFECTIVE MAY 1, 2020)

Prairie Center Metropolitan District Nos. 2, 3, 4, 6, 8 and 10 (each a "**District**," collectively, the "**Districts**"), all quasi-municipal corporations and political subdivisions of the State of Colorado, hereby set forth what shall constitute each District's Administrative Plan, as required under Section 5.D of such District's Service Plan, as approved by the City of Brighton, Colorado (the "**City**").

1. Administrative contact personnel:

Ann Finn District Manager 141 Union Boulevard, Suite 150 Lakewood, Colorado 80228 Phone: (303) 987-0835

Facsimile: (303) 987-2032

E-mail address: afinn@sdmsi.com.

- 2. The District Manager has authority and responsibility for responding to and coordinating the resolution of issues arising from residents, taxpayers, service users and related to the District's structure and services.
- 3. The District Manager is the initial contact for complaints from residents, taxpayers and service users of the District. The District Manager shall record the nature of the complaint and the name and contact information of the complaintant. If it is an issue for which the District Manager cannot provide information or resolution, the District Manager will present the issue at the next scheduled meeting of the District's Board of Directors (the "Board") meeting for resolution and/or approved action. The Board shall consider the issue and recommend and authorize specific action toward resolution. The District Manager will then contact the complaintant and inform him/her of the action the District Board has authorized her to take toward resolving the problem. If this is not satisfactory to the complaintant, the process may either be repeated through the District Manager or the complaintant may be invited to speak to the Board of Directors directly, either at the next scheduled Board of Directors' meeting or via a letter to the Board. If there are several complaintants who need a specific, coordinated resolution of an issue, the Board of Directors will hear the complaint at a schedule Board meeting, and provide its proposed resolution in writing after consideration of the issue by the Board.
- 4. Until such time as there are residents living within the District, the District shall meet at the offices of Kroenke Sports and Entertainment, 1000 Chopper Circle, Denver, Colorado,

¹ A separate Administrative Plan has been submitted to the City for each of Prairie Center Metropolitan District Nos. 5 and 7. Prairie Center Metropolitan District No. 9 was dissolved by Order and Decree effective as of September 26, 2019.

pursuant to a motion passed by the Brighton City Council on January 16, 2007, and subject to annual review.

- 5. The District hereby sets forth its requirement that, at each of its construction sites, a notice must be posted which identifies the District as the project sponsor and sets forth contact information for the District Manager, who shall therein be designated as the District's contact person.
- 6. The procedures established by the District for providing notice to property owners of the information required in Section V.D.6 of the Service Plan are as follows:

The District has recorded in the real property records of Adams County, Colorado, the Special District Disclosure Document required by Section 32-1-104.8, C.R.S., which provides notice to property owners within the District of the existence of the District and a general description of the District's powers. The District maintains a web site at https://www.colorado.gov/pcmd. The web site includes a statement that the District is not related to or affiliated with the City and provides more specific information regarding the District's activities and operations, including notices, agendas and minutes for Board meetings, District contact information and financial documents. The District's annual budget, as posted on the web site, provides information regarding the amounts of taxes levied and, if any, fees imposed by the District and a summary of services provided by the District.

This Administrative Plan amends and supersedes all prior Administrative Plans of the District and shall be effective as of May 1, 2020.

By: Ann Finn, Secretary