2022 ANNUAL REPORT PRAIRIE CENTER METROPOLITAN DISTRICT NO. 6

As required by the Service Plan of the above-referenced District approved by the City of Brighton on February 21, 2006, and by Section 32-1-207(3)(c), C.R.S., the following report of the activities of Prairie Center Metropolitan District No. 6 (the "**District**") from January 1, 2022 to December 31, 2022 is hereby submitted.

- A. <u>Boundary changes made:</u> No boundary changes were made or proposed during 2022.
- B. <u>Intergovernmental Agreements entered into or terminated:</u> The District did not enter into or terminate any Intergovernmental Agreements in 2022.
- C. Access information to obtain a copy of rules and regulations adopted: There were no policy changes made or proposed during 2022. Copies of the rules and regulations of the Districts, if any, may be accessed on the District's website: https://prairiecentermd.colorado.gov
- D. <u>Summary of litigation involving the District's public improvements:</u> There is no litigation of which we are aware, currently pending or anticipated, involving the District.
- E. <u>Status of the District's construction of public improvements:</u> There was no construction of public improvements completed during 2022.
- F. <u>Conveyances or dedications of facilities or improvements, constructed by the District, to the City of Brighton</u>: No facilities and improvements were dedicated and accepted by the City of Brighton in 2022.
- G. Final assessed valuation of the District for the reporting year: \$944,290
- H. <u>Current year's budget:</u> A copy of the District's 2023 budget is attached hereto as **Exhibit A**.
- I. Audited financial statements for the reporting year (or application for exemption from audit): The District is currently exempt from audit, pursuant to Section 29-1-604, C.R.S. A copy of the 2022 Application for Exemption from Audit is attached hereto as **Exhibit B**.
- J. Notice of any uncured events of default by the District, which continue beyond a ninety (90) day period, under any debt instrument: To our knowledge, there are no uncured events of default by the District which continue beyond a ninety (90) day period.
- K. Any inability of the District to pay its obligations as they come due, in accordance with the terms of such obligations, which continues beyond a ninety (90) day period: To our knowledge, the District has been able to pay its obligations as they come due.

EXHIBIT A 2023 BUDGET

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 6 ANNUAL BUDGET

FOR THE YEAR ENDING DECEMBER 31, 2023

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 6 GENERAL FUND 2023 BUDGET

WITH 2021 ACTUAL AND 2022 ESTIMATED For the Years Ended and Ending December 31,

12/9/22

	CTUAL 2021	IMATED 2022	ВІ	JDGET 2023
BEGINNING FUND BALANCES	\$ -	\$ -	\$	-
REVENUES				
Total revenues	-	-		-
Total funds available	-	_		-
EXPENDITURES Total expenditures				-
Total expenditures and transfers out requiring appropriation	-	-		-
ENDING FUND BALANCES	\$ -	\$ -	\$	-

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 6 PROPERTY TAX SUMMARY INFORMATION 2023 BUDGET

WITH 2021 ACTUAL AND 2022 ESTIMATED For the Years Ended and Ending December 31,

12/9/22

	A	ACTUAL 2021		TIMATED 2022	E	BUDGET 2023
ASSESSED VALUATION Residential Commercial Agricultural State assessed Vacant land Personal property Certified Assessed Value	\$	57,090 307,220 15,140 1,180 497,430 22,450 900,510	\$	57,090 307,210 14,520 1,000 497,430 19,090 896,340	\$	55,490 307,210 13,200 2,810 497,430 68,150 944,290
MILL LEVY Total mill levy		0.000		0.000		0.000
PROPERTY TAXES Budgeted property taxes	\$	-	\$	-	\$	-
BUDGETED PROPERTY TAXES	\$	-	\$	-	\$	-

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 6 2023 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

Services Provided

Prairie Center Metropolitan District No. 6 (District), a quasi-municipal corporation, is governed pursuant to provisions of the Colorado Special District Act. The District's service area is located in Adams County, Colorado. The District was formed by order and decree of the District Court for Adams County on May 22, 2006. The District was established to provide financing for the design, acquisition, installation, construction and completion of public improvements and services, including streets, transportation, traffic and safety controls, park and recreation facilities, water, sewer, television relay and translator and mosquito and pest control services.

Concurrently with the formation of the District, the City approved service plans for Prairie Center Metropolitan District Nos. 3, 4, 5, 7, 8, 9 and 10.

During elections held on May 2, 2006, a majority of the District's electors authorized general obligation indebtedness of \$6,790,000,000, for the above listed facilities, intergovernmental agreements and debt refunding. Additionally, on May 2, 2006, the District's voters authorized the District to collect, retain and spend all revenues in excess of TABOR spending, revenue raising or other limitations.

The Service Plans for District Nos. 2 - 10 limit the aggregate amount of debt that they may issue together with any debt issued by District No. 1 to \$750,000,000.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Revenues and Expenditures

The District does not anticipate any financial activity in 2023.

Debt and Leases

The District has no outstanding debt, nor any operating or capital leases.

EXHIBIT B 2022 AUDIT EXEMPTION APPLICATION

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT Prairie Center Metropolitan District No. 6 8390 E Crescent Parkway **ADDRESS** Suite 300 Greenwood Village, CO 80111 Gigi Pangindian **CONTACT PERSON** 303-779-5710

For the Year Ended 12/31/22 or fiscal year ended:

Gigi Pangindian@claconnect.com PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME: Gigi Pangindian

PHONE

EMAIL

Accountant for the District TITLE FIRM NAME (if applicable) CliftonLarsonAllen LLP

ADDRESS 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111

PHONE 303-779-5710 **DATE PREPARED** 1/31/2023

PREPARER (SIGNATURE REQUIRED)

SEE ATTACHED ACCOUNTANT'S COMPILATION REPORT

Please indicate whether the following financial information is recorded	GOVERNMENTAL (MODIFIED ACCRUAL BASIS)	PROPRIETARY (CASH OR BUDGETARY BASIS)
using Governmental or Proprietary fund types	2	

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#		De	scription	Round to nearest Dollar	Please use this
2-1	Taxes: Prop	erty	(report mills levied in Question 10-6)	\$ -	space to provide
2-2	Spec	ific owners	ship	\$ -	any necessary
2-3	Sales	and use		\$ -	explanations
2-4	Othe	r (specify):		\$ -	
2-5	Licenses and permits			\$ -	
2-6	Intergovernmental:		Grants	\$ -	
2-7			Conservation Trust Funds (Lottery)	\$ -	
2-8			Highway Users Tax Funds (HUTF)	\$ -	
2-9			Other (specify):	\$ -	
2-10	Charges for services			\$ -	
2-11	Fines and forfeits			\$ -	
2-12	Special assessments			\$ -	
2-13	Investment income			\$ -	
2-14	Charges for utility service	S		\$ -	
2-15	Debt proceeds		(should agree with line 4-4, column 2)	\$ -	
2-16	Lease proceeds			\$ -	
2-17	Developer Advances recei	ved	(should agree with line 4-4)	\$ -	
2-18	Proceeds from sale of cap	ital assets		\$ -	
2-19	Fire and police pension			\$ -	
2-20	Donations			\$ -	
2-21	Other (specify):			\$ -	
2-22				\$ -	
2-23				\$ -	
2-24		(add lin	es 2-1 through 2-23) TOTAL REVENUE	\$ -	

PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

	interest payments on long-term debt. Financial information will not incl	lude fund equity inforn	nation.	
Line#	Description		Round to nearest Dollar	Please use this
3-1	Administrative		\$ -	space to provide
3-2	Salaries		\$ -	any necessary
3-3	Payroll taxes		\$ -	explanations
3-4	Contract services		\$ -	
3-5	Employee benefits		\$ -	
3-6	Insurance		\$ -	
3-7	Accounting and legal fees		\$ -	
3-8	Repair and maintenance		\$ -	
3-9	Supplies		\$ -	
3-10	Utilities and telephone		\$ -	
3-11	Fire/Police		\$ -	
3-12	Streets and highways		\$ -	
3-13	Public health		\$ -	
3-14	Capital outlay		\$ -	
3-15	Utility operations		\$ -	
3-16	Culture and recreation		\$ -	
3-17	Debt service principal (si	hould agree with Part 4)	\$ -	
3-18	Debt service interest		\$ -	
3-19	Repayment of Developer Advance Principal (sho	ould agree with line 4-4)	\$ -	
3-20	Repayment of Developer Advance Interest		\$ -	
3-21	Contribution to pension plan (s	should agree to line 7-2)	\$ -	
3-22	Contribution to Fire & Police Pension Assoc. (s	should agree to line 7-2)	\$ -	
3-23	Other (specify):			
3-24			\$ -	
3-25			\$ -	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDIT	URES/EXPENSES	\$ -	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit -<u>LONG FORM</u>".

						-			
	PART 4 - DEBT OUTSTANDING	G, K	SSUEL), <i>F</i>	AND RE	ETIRI	ED		
	Please answer the following questions by marking the	approp	riate boxes.			Υ	es		lo
4-1								J	
4-2	If Yes, please attach a copy of the entity's Debt Repayment Schedule. Is the debt repayment schedule attached? If no. MUST explain:							7	
7-2	The District has no debt	11.			_] [
	The District has no dest								
4-3	1-3 Is the entity current in its debt service payments? If no, MUST explain:				, –		7		
	The District has no debt	· oxp			_]			
4-4	Please complete the following debt schedule, if applicable:							1000	
	(please only include principal amounts)(enter all amount as positive		standing at		ued during		l during		nding at
	numbers)	end c	of prior year		year	y€	ear	year	r-end
	General obligation bonds	\$	_	\$		\$	-	\$	-
	Revenue bonds	\$	-	\$	-	\$	-	\$	_
	Notes/Loans	\$	-	\$	-	\$	-	\$	_
	Lease Liabilities	\$	-	\$	-	\$	-	\$	_
	Developer Advances	\$	-	\$	-	\$	-	\$	-
	Other (specify):	\$	-	\$	-	\$	-	\$	-
	TOTAL	\$	-	\$	-	\$	-	\$	-
			tie to prior y	ear en	ding balance				
<u></u>	Please answer the following questions by marking the appropriate boxes	i.					es		lo
4-5	Does the entity have any authorized, but unissued, debt? How much?	Φ.	<u> </u>	700.0	00 000 00	1	1		_
If yes:		\$	0,	90,0	00,000.00 5/2/2006	-			
4.0	Date the debt was authorized:	L			5/2/2006	J _	1		a
4-6 If yes:	Does the entity intend to issue debt within the next calendar How much?	year?				1 -		Ľ	_
11 yes. 4-7	Does the entity have debt that has been refinanced that it is	ĮΨ etill ro	enoneiblo	for?		, _	1		7
If yes:	What is the amount outstanding?	¢	Sponsible	101 :		1 -	•	_	•
4-8	Does the entity have any lease agreements?	_Ψ				, [1		7
If yes:	What is being leased?] _	•	_	-
,	What is the original date of the lease?]			
	Number of years of lease?					_		_	,
	Is the lease subject to annual appropriation?	<u></u>				1	ı		_
	What are the annual lease payments? Please use this space to provide any	Þ	nations o	COR	- monte:				

	Please provide the entity's cash deposit and investment balances.		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts		\$ -	
5-2	Certificates of deposit		\$ -	
	Total Cash Deposits			\$
	Investments (if investment is a mutual fund, please list underlying investments):			
			\$ -	
5-3			\$ -	
,-0			\$ -	
			_ \$ -	
	Total Investments			\$
	Total Cash and Investments			\$
	Please answer the following questions by marking in the appropriate boxes	Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et.			v
	seq., C.R.S.?	_	_	_
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public			[J]
	depository (Section 11-10.5-101, et seq. C.R.S.)?	П	ш	ŭ
- M	UST use this space to provide any explanations:			

	PART 6 - CAPITAL AND RI	GHT-TO-L	JSE ASSE	ETS	
	Please answer the following questions by marking in the appropriate box			Yes	No
6-1	Does the entity have capital assets?				7
6-2	Has the entity performed an annual inventory of capital asset 29-1-506, C.R.S.,? If no, MUST explain:	ts in accordance	with Section		Ø
	The District does not have any capital assets.				
6-3		Balance -	Additions (Must		Year-End
	Complete the following capital & right-to-use assets table:	beginning of the year*	be included in Part 3)	Deletions	Balance
	Land	\$ -	\$ -	\$ -	\$ -
	Buildings Machinery and aguinment	\$ -	\$ - \$ -	\$ -	\$ -
	Machinery and equipment Furniture and fixtures	\$ - \$ -	\$ - \$ -	Φ.	\$ -
	Infrastructure	\$ -	\$ -	\$ -	-
	Construction In Progress (CIP)	\$ -	\$ -	\$ -	Φ.
	Leased Right-to-Use Assets	\$ -	\$ -	\$ -	\$
	Other (explain):	\$ -	\$ -	\$ -	\$
	Accumulated Depreciation/Amortization				Ψ -
	(Please enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -
	Please use this space to provide any	explanations or	comments:		
	PART 7 - PENSION	INFORMA	TION		
	Please answer the following questions by marking in the appropriate box			Yes	No
7-1	Does the entity have an "old hire" firefighters' pension plan?			Tes	
7-2	Does the entity have a volunteer firefighters' pension plan?				☑
If yes:	Who administers the plan?]	
,	Indicate the contributions from:			ı	
			Φ.	1	
	Tax (property, SO, sales, etc.): State contribution amount:		\$ -		
	Other (gifts, donations, etc.):		\$ - \$ -		
	TOTAL		\$ -		
	What is the monthly benefit paid for 20 years of service per re	etiree as of Jan			
	1?	ctiree as or oan	\$ -		
	Please use this space to provide any	explanations or	comments:		
	i loude des time opace to provide any	explanations of	001111111111111111111111111111111111111		
	PART 8 - BUDGET	INFORMA	TION		
	Please answer the following questions by marking in the appropriate box		Yes	Ma	N/A
8-1	Did the entity file a budget with the Department of Local Affa			No	N/A
0-1	current year in accordance with Section 29-1-113 C.R.S.?	iis ioi tile	V		
	current year in accordance with Section 29-1-113 C.N.S.:		1		
8-2	Bilding Control of the Control of		1		
0 2	Did the entity pass an appropriations resolution, in accordan	ice with Section	7		
	29-1-108 C.R.S.? If no, MUST explain:		_		
If yes:	Please indicate the amount budgeted for each fund for the year.	ear reported:			
	Governmental/Proprietary Fund Name	Total Appropria	itions By Fund		
	General Fund	\$		1	
				1	

Does the entity have a certified Mill Levy?

If yes: Date Filed:

10-6 If yes:

	<u> </u>		
	Please answer the following question by marking in the appropriate box	Yes	No
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	☑	
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency	٥	
E	reserve requirement. All governments should determine if they meet this requirement of TABOR.		
r no, Mi	UST explain:		
	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes.	Yes	No
	le this soulisation for a combatoness described		
10-1	Is this application for a newly formed governmental entity?		☑
If yes:	Date of formation:	1	
10-2	Has the entity changed its name in the past or current year?		
10-2	rias the entity changed its hathe in the past of current year?		2
If yes:	Please list the NEW name & PRIOR name:		
	i	1	
10-3	Is the entity a metropolitan district?	· •	
	Please indicate what services the entity provides:		
	See Below	1	
10-4	Does the entity have an agreement with another government to provide services?	'	☑
If yes:	List the name of the other governmental entity and the services provided:	_	_
,,	grand and an index provinces	1	
10-5	Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during		4

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please use this space to provide any explanations or comments:

Bond Redemption mills General/Other mills

Total mills

J

Please provide the following mills levied for the year reported (do not report \$ amounts):

^{10-3:} The District was established to provide financing for the design, acquisition, installation, construction and completion of public improvements and services, including streets, transportation, drainage improvements, traffic and safety controls, park and recreation facilities, water, sewer, television relay and translator and mosquito and pest control services.

PART 11 - GOVERNING BODY APPROVAL					
	Please answer the following question by marking in the appropriate box	YES	NO		
12-1	If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	V			

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

	Print the names of ALL members of current governing body below.	A <u>MAJORITY</u> of the members of the governing body must complete and sign in the column below.
	Print Board Member's Name	I, Michael Tamblyn, attest I am a duly elected or appointed board member, and that I
Board		have personally reviewed and approve this application for exemption from audit.
Member	Michael Tamblyn	Signed
1		
		My term Expires: May 2025
	Print Board Member's Name	I, attest I am a duly elected or appointed board
Board		member, and that I have personally reviewed and approve this application for
Member		exemption from audit.
2		Signed
		Date:
	Dist Describe of the News	My term Expires:
	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Board		
Member		exemption from audit.
3		Signed Date:
		My term Expires:
	Print Board Member's Name	I, attest I am a duly elected or appointed board
Board		member, and that I have personally reviewed and approve this application for
		exemption from audit.
Member 4		Signed
4		Date:
		My term Expires:
	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Board		
Member		exemption from audit.
5		Signed
		Date:
	Print Board Member's Name	My term Expires:
	Frint Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Board		exemption from audit.
Member		Signed
6		Date:
		My term Expires:
	Print Board Member's Name	I, attest I am a duly elected or appointed board
		member, and that I have personally reviewed and approve this application for
Board Member		exemption from audit.
7		Signed
		Date:
		My term Expires:



CliftonLarsonAllen LLP 8390 East Crescent Pkwy., Suite 300 Greenwood Village, CO 80111

phone 303-779-5710 fax 303-779-0348 **CLAconnect.com**

Accountant's Compilation Report

Board of Directors Prairie Center Metropolitan District No. 6 Adams County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Prairie Center Metropolitan District No. 6 as of and for the year ended December 31, 2022, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Prairie Center Metropolitan District No. 6.

Greenwood Village, Colorado

tonLarsonAllen LLP

January 31, 2023

DocuSign[®]

Certificate Of Completion

Envelope Id: D97E0E9BE1A74CEF81A0695668D60AE5

Subject: Complete with DocuSign: Prairie Center MD No. 6 - 2022 Audit Exemption.pdf

Client Name: Prairie Center Metropolitan District No. 6

Client Number: A510310

Source Envelope:

AutoNav: Enabled

Document Pages: 8 Signatures: 1
Certificate Pages: 4 Initials: 0

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator: Spencer Johnson

220 S 6th St Ste 300

Minneapolis, MN 55402-1418 spencer.johnson@claconnect.com

IP Address: 76.131.114.216

Record Tracking

Status: Original

3/15/2023 2:05:40 PM

Holder: Spencer Johnson

Signature

Signature

spencer.johnson@claconnect.com

Location: DocuSign

Signer Events

MICHAEL TAMBLYN

mtamblyn@thekroenkegroup.com

President

Security Level: Email, Account Authentication

(None)

Signature Adoption: Drawn on Device

Using IP Address: 24.128.90.56

Timestamp

Timestamn

Sent: 3/15/2023 2:07:55 PM Viewed: 3/15/2023 3:09:27 PM Signed: 3/15/2023 3:09:33 PM

Electronic Record and Signature Disclosure:

Accepted: 3/15/2023 3:09:27 PM

In Person Signer Events

ID: 5e88e1c6-3a25-4138-9dcc-d5919ff33a65

in Person Signer Events	Signature	Timestamp			
Editor Delivery Events	Status	Timestamp			
Agent Delivery Events	Status	Timestamp			
Intermediary Delivery Events	Status	Timestamp			
Certified Delivery Events	Status	Timestamp			
Carbon Copy Events	Status	Timestamp			
Witness Events	Signature	Timestamp			
Notary Events	Signature	Timestamp			
Envelope Summary Events	Status	Timestamps			
Envelope Sent Certified Delivered Signing Complete Completed	Hashed/Encrypted Security Checked Security Checked Security Checked	3/15/2023 2:07:55 PM 3/15/2023 3:09:27 PM 3/15/2023 3:09:33 PM 3/15/2023 3:09:33 PM			
Payment Events	Status	Timestamps			
Electronic Record and Signature Disclosure					

Electronic Record and Signature Disclosure created on: 2/12/2019 8:04:21 AM Parties agreed to: MICHAEL TAMBLYN

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

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